

Landmark Theatre Welcome and Technical Info



Thank you for taking the time to review our Technical Information for the Landmark Theatre Ilfracombe. We are looking forward to hosting your show in the near future.

We kindly ask that you thoroughly read through this documentation to ensure a seamless visit to Barnstaple.

While we have endeavored to include all necessary details within the specification, should you require any additional information, please do not hesitate to contact us using the email addresses provided below.

Please note, due to the nature of our operations, responses may occasionally be delayed and sent outside of standard working hours. To assist our Technical Department, we request that your technical rider be submitted no later than six weeks prior to your performance. Please forward this to jj.powell@landmarktheatres.co.uk

Please be aware that, due to our busy program across both venues in North Devon, pre-rigging may not always be achievable ahead of your tenancy. In such cases, pre-rigging will need to be accommodated within your rig/fit-up schedule. Additionally, all pre-rigs are subject to extra charges, which must be discussed and approved prior to your event.

Kindly note that any equipment removed for your production, such as PA or lighting, must be reinstated after your performance. This may require additional hours to be added to the BECTU get-out process.

Finally, should shower facilities be needed post-get-out, this will also incur additional hours, which will be reflected in the final settlement.

Thank you for your understanding, and we look forward to welcoming you to the Queens Theatre Barnstaple



Venue Address:

Landmark Theatre, Wilder Road
Ilfracombe, Devon, EX34 9BZ

Stage Door What 3 Words:

///fond.rails.shells

Backstage Contacts:

Jeremy J Powell – Technical Manager

Tel: 01271 316523

Email: JJ.POWELL@LANDMARKTHEATRES.CO.UK

Backstage Team:

Backstage Team:

Glyn Allen: Maintenance Manager
Duncan Pembridge: Senior Technician
Joe Davies: Technician (LX)
Marcos Willatts: Technician (Sound)
Dan Behan: Technician (Stage)
Lucy Moore: Technician
Richard Smith: Technician (LX)

We also have an extensive team of Casual Staff.
(Various members of the backstage team are first aid trained)

Other Venue Contacts:

Box Office (Located at the Queens Theatre Barnstaple):

Monday to Friday 10am - 3pm

Saturdays 10am - 2pm

Box office at the Landmark opens 2 hours before any performance

Tel: 01271 316523

Email: Northdevon.Tickets@landmarktheatres.co.uk

Ticketing and Audience Insite Manager

Louise Waldron - louise.waldron@landmarktheatres.co.uk

Group Marketing Manager:

Luke Allport - luke.allport@landmarktheatres.co.uk

North Devon Operations Manager:

Andrew Heath - Andrew.Heath@landmarktheatres.co.uk

Settlements

settlements@landmarktheatres.co.uk

Talent and Participation Manager /

North Devon Designated Safeguarding Lead

Caz Turner - caz.turner@landmarktheatres.co.uk

Local Medical Info:

Our nearest Doctors Surgery is located:

Combe Costal Practice, 18, St Bannock's Road, Ilfracombe, EX34 8EG

Tel: 01271 863119

<https://www.combecostalpractice.co.uk/>

Get In / Out Information:

Load-in via is Stage Door is located around the back of the Landmark Theatre in Jubilee Gardens Car Park. Some lorries find it easier to reverse to the loading bay from the main road.

We ask that any cars related to the show use the near by car park for parking and not the loading bay as we only have limited space here. The nearest car park is a car park is located next to the theatre (Jubilee Gardens) or cheaper car parks can be found just outskirts of the town center.

For any trailers staying onsite during your show we ask that once they are unloaded they are backed up to the loading doors and if the tractor unit is staying you uncouple and move to the side if possible so that cars still can access the car park.

Tour Bus hook up: Please lease with the tech manager

Stage Door

The stage door at the Landmark Theatre is unmanned. All shows are to provide sign in and out sheets for when entering and leaving the building. We do have door passes available for a limited number of people that can be signed in and out from the Duty Manager.

NOTE; Amateur societies and local groups are requested to arrange a member of their own personnel to actively man the security on the stage door.



Getting To Us:

Visit us by car

From the M5 leave the motorway at Junction 27, follow the A361 to Barnstaple. Continue to follow the A361 around Barnstaple and on to Ilfracombe

Visit us by bus

The Landmark theatre is served by a bus stop just outside on Wilder Road. Services 21B stop here.

Visit us by train

There are regular trains to Barnstaple from Exeter. You can then get a bus from the train station on to Ilfracombe

Places To Eat:

The Landmark Theatre is located down on the sea front with various places to eat near by ranging from Fish and Chips to Weathespoons which is a 5 minute walk.

Things to Do:

In North Devon your never far from a nice beach. Saunton Sands is are nearest beach that is a short 20 minute drive or you can hop on a bus (there are other local beaches).

Have a wonder around Ilfracombe down to the Harbor and see Damien Hirsts Verity. If your in Ilfracombe why not pop into our the Landmark Theatre for a cup of coffee.



Wardrobe

This is located in the basement, facilities include: washing machine, tumble dryer, iron, ironing board, sink and work top space. We ask that shows supply their own washing power.

Dressing Rooms

Dressing Room 1	4 people	Ground Floor SL (Shower)
Dressing Room 2	4 people	Ground Floor SL (Shower)
Dressing Room 3	12 people	1 st Floor SL (Shower)
Dressing Room 4	8 people	1 st Floor SL (Shower)

Please note corridors outside the dressing rooms should be kept clear. If you require quick change areas please speak to the backstage team as they can help you out with suggested places.

Crew Room

We do not have a dedicated crew room but there is a small kitchen on the 1st Floor with a Kettle, Microwave and Fridge that you may use.

Backstage Toilets

Back stage toilets are located in the ground floor and 1st floor corridors opposite the dressing rooms.

The Landmark Bar

This is open daily 10am - 4pm and sells hot drinks and cake.

Back Stage Pass Cards

We have a limited number of Backstage Pass Cards that your show can use during your visit to us. This will allow you in and out through the Pass Door to FOH.

For a Pass Card please speak to the Front of House Duty Manager to sign a card out. All cards must be returned to the Duty Manager at the end of the show.





Stage Information:

Stage Depth (House Tabs / Setting Line to Back Wall)	7,500mm
Stage Depth (Front of Apron to Back Wall when using Orchestra pit / treads)	8,600mm
Stage Depth (Front of Forestage to Back Wall not able to use Orchestra pit / treads)	10,800mm
Proscenium Arch Width	10,100mm
Proscenium Arch Height	6,830mm
Stage Height (From Auditorium Floor)	0,880mm
Stage Width (Stage Right Wall to Stage Left Wall)	16,680mm
Stage Right Wing Space (edge of proscenium to wall)	1,780mm
Stage Left Wing Space (edge of proscenium to wall)	4,800mm
Grid Height	8,770mm
Maximum Fly Height	8,000mm
Clearance Under Fly Floor SL	2,094mm
Orchestra Pit Depth (Centre of Pit)	2,800mm

Orchestra Pit Width	10,000mm
Stage Height (From Orchestra Pit Floor)	2,780mm
Stage Floor	18mil ply

Stage Drapes:

House Boarder (Black Velour)	1
House Tabs (Burnt Orange Velour)	1
Boarders (Black Wool Serge)	3
Legs (Black Wool Serge)	2 sets
Tormentors (Black Wool Serge)	1 sets
Tab Track (Black Wool Serge)	1 sets
Full Black Star Cloth (Black Wool Serge)	2
White Gauze (Sharkstooth)	1

Stage Equipment:

Treads to Auditorium (Only usable when forestage is at Auditorium level)	2
Rostra 8' x 4'	6
Yamaha C3 Baby Grand Piano (Black)	1
Music Stands	8
Conductor Stand	NO
Lectern	1



Flying Information:

We have 14 Hemp Bars that are 45mm scaff barrel with a length of 10,000mm and a SWL of 100kg evenly distributed.

We also have 4 Winch lighting bars with a SWL of 250kg evenly distributed.

Please see the Landmark Theatre Hanging Plot for more information

All Flying must be operated / supervised by a member of the Landmark Theatre technical department.

Bars 1 - 10 are operated from the SL Fly Floor,

Bars 11 - 12 are operated from USL,

Bars 13- 14 are operated from USR.

House tabs are remote operated from the DSM Desk.

All Flown scenery must be flown on correctly rated steel wire and correctly fastened with correctly rated shackles. All flown scenery will be inspected for construction class and method of construction and be deemed safe before it is flown, if any scenery is classed as not fit to be flown then it will be removed from the stage and not be allowed to be used in the production.

Any flown drapes or scenery cloths must have evidence of fire retardant process such as Flambar and data sheets will be asked for as evidence of proof of fire retardant measure being in place. The Queens Theatre may be able to provide a fire retardant service at a cost, please advise prior to your visit whether this may be necessary.

Auditorium Rigging

Circle Front - SWL400kg

FOH Bridge

Please note we do not have the ability to rig Advance Bars

Landmark Theatre Ilfracome Hanging Plot



Show Name:

BAR No.	SWL	Distance From House Tab Line (mm)	USE	LOAD WEIGHT (kg)	NOTES
House Tabs	250KG		House Tabs		
House Boarder	250KG	700	House Boarder		
Hemp 1	100 KG	1200			
Winch 1	250KG	1400	LX1		
Projector Screen	350kg	2050	Cinema Screen		
Hemp 2	100 KG	2500			
Hemp 3	100 KG	2700			
Hemp 4	100 KG	2900			
Winch 2	250KG	3300	LX2		
Hemp 5	100 KG	3700			
Hemp 6	100 KG	3900			
Hemp 7	100 KG	4100			
Winch 3	250KG	4500	LX3		
Hemp 8	100 KG	4900			
Hemp 9	100 KG	5100			
Winch 4	250KG	5500	LX4		
Hemp 10	100 KG	5900			
Hemp 11	100 KG	6300			
Hemp 12	100 KG	6700			
Hemp 13	100 KG	7100			
Hemp 14	100 KG	7500			



Lighting Control:

ETC ION v2.9.2 build 8

140 Ways Strand LD90 Dimmers (2.5w)

40 Ways overhead

30 ways on the FOH Bridge

20 ways stage level various places

Stage

28	Strand Cantata Fresnel Fresnel
18	Par 64 Long Nose
6	Par 64 Short Nose
7	ETC Source 4 Par

5	Strand Brio 18/30
2	Strand Cantata Profile 28/44
20	Strand Cantata Profile 18/32
10	Strand Cantata Profile 11/26

4	Chauvet Intimidator 250 Led Spot
1	Chauvet 560 Q Spot
7	Chauvet 560z Wash

FOH - Bridge Follow Spot

1	Robert Juliat Foxie
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Stage Effects

1	Hazer – Le Maitre Neutron XS
1	Le Maitre 6 way pyro controller

Access Equipment

14 Rung Zarges
12 Rung Zarges
8 Rund Step Ladder
6 Rung Step Ladder

Landmark Theatre Lighting Plan - [landmark2026.pdf](#)

Power:

STAGE	
1	32A Ceeform Single Phase - USL
1	125A Ceeform with drop down to 63A Ceeform 3 Phase- USL

Sound Control:

Allen & Heath QU32

The Touring Sound Desk location is at the rear of the stalls in row J.

This area measures 1850mm x 850mm.



Speakers:

4	Martin Audio EM Series (2x covering the stalls, 2x covering the dress circle)
2	Martin Audio WS18x Subs
2	RCF ART 325A Active monitors

Other Sound Bits:

Apple Mac with Q Lab 4 and 5 installed
Various Microphones
Various DI Boxes

Dedicated Motorized Cinema Screen 6m x 3m approx

Backstage Communication:

8 way cue light system

CCTV monitor stage (DSM position)

5 Canford Headsets and Belt packs.

Coms port connections in the following areas - LX, Sound, Flies, Follow Spot, DSM Desk, DSL, DSR, USL, USR

Projection:

1x Panasonic PT-DW6300 Projector mounted FOH circle Front

1x Christie CP2308 Cinema Projector

Dedicated Motorized Cinema Screen 6m x 3m approx



Health & Safety

- 1)** Any electrical equipment brought into the Queen's Theatre by, or on behalf of the Production must strictly comply with the current regulations for the Electrical Equipment of Buildings and carry a current PAT test certificate. The Production's equipment and its installation, removal and maintenance is the responsibility of the Production company and must, at all times, be under the supervision of a qualified person.
- 2)** The Production shall ensure that all electrical equipment and tools brought to site, comply with all relevant statutory requirements including the "Electricity at Work Regulations 1989". Such equipment and/or tools shall be operated and used in a safe manner and the Production Manager shall make available for inspection, evidence that the equipment has been tested in accordance with **PUWER** regulations.
- 3)** The Technical Manager reserves the right to instruct the Production Manager, where equipment and/or cables may be positioned within the Auditorium or other parts of the building accessible to the public and may delay the performance until the Production has satisfied that any such equipment and/or cables may not interfere with the safety of the public or the staff of the Queen's Theatre.
- 4)** All lifting and suspension equipment brought to site by the Production must comply with all current legislation and the promoter shall make available for inspection, evidence that the equipment has been tested and examined in accordance with current LOLER legislations. **
****Lifting Operations and Lifting Equipment Regulations 1998 (LOLER)****
- 5)** The Production Company shall have carried out and have available, risk assessments of all special effects used in the production, and of all perceived hazards associated with the unloading, manual handling, erection and reloading of all scenery and electrical equipment brought to site. Written assessments of significant risks in the workplace are required by law - ref. The Management of Health and Safety at Work Regulations 1992 (Regulation 3).

All CDM's and Risk Assessments are to be sent to the Technical Manager at least 2 weeks prior to production.

6) It is expected that the Tour Manager, or Deputy, will discuss with the Queen's Theatre Staff, the fit-up of the production prior to commencement based on a prepared Method Statement, this should be done at the time of the initial CDM Briefing.

7) Advanced notice is required of any proposed use of flame/fire effects and pyrotechnics.

8) Please note that in accordance with Working Time Regulations 1998, an 11 hour break between working shifts must be scheduled for all members of staff.

Furthermore, suitable breaks must be scheduled within shifts to ensure the health and welfare of all staff. If in doubt as regards any aspect of the working schedule please contact the Technical Manager. All schedules must be agreed in advance

9) In accordance with the Noise at Work Regulations 1989, the Control of Noise at Work Regulations 2005, and for the benefit and care of all staff and members of the public, The Queens Theatre reserves the right to monitor and if necessary limit the sound levels for any given performance.

10) Any and all accidents / near misses **MUST** be reported immediately to a member of The Queens Theatre Management or crew, who will ensure that the relevant personnel are informed immediately, in order that all Health and Safety procedures can be followed.

8) The Production agrees to fully compensate the Queen's Theatre for: Any loss or damage to the Theatre or it's fixtures and fittings arising during the use of the Theatre by the Promotor or after the Production and including consequential loss.

**This is a Landmark
Theatres Venue**

